

UCONN HEALTH  
JOB OPPORTUNITY  
INTERNAL AUDITOR  
OFFICE OF AUDIT, COMPLIANCE & ETHICS

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To:	The Public
Location:	Farmington, CT
Job Posting No:	2016-622
Hours:	40 hours per week, Monday through Friday, 7:30 am to 4:00 pm with a 30 minute unpaid meal break.
Salary:	TBD
Closing Date:	Open until filled

At UConn Health, under the general direction of the Internal Audit Manager this position conducts independent audits to evaluate financial, administrative and functional operations in order to ensure compliance with federal and state regulations, University policies and procedures and sound business practices; makes formal recommendations based on findings and provides follow up monitoring of managements' corrective actions.

**Knowledge, Skills and Abilities:** Comprehensive knowledge and technical skills necessary to complete audits in financial and operational areas, knowledge of professional accounting and auditing principles and practices; knowledge of business communications management skills; excellent oral and written communication skills; considerable interpersonal skills; ability to prioritize work and some supervisory skills.

**General Experience:** Bachelor's degree in accounting, business management or a related field and two (2) years of experience in professional auditing or as a project accountant in a specialized industry.

**Substitution Allowed:** A Master's Degree in a related field may be substituted for one (1) year of the general experience.

**Special Experience:** Professional certification as Certified Public Accountant (CPA) or Certified Internal Auditor (CIA). If not certified at time of hire, must obtain certification within two years of date of hire. Demonstrated proficiency with basic data analytical tools such as Excel.

**Preferred Experience:** A Master's Degree in a related field. Experience in a Health Care setting. Proficiency with advanced data analytic tools.

**Examples of Duties:**  
Establishes an audit and/or project plan for each assignment in accordance with generally accepted auditing standards.

Conducts audits and other critical reviews to assess the effectiveness of business practices; compliance with pertinent governmental regulations and University policies and procedures; protection of University assets; and the achievement of both tangible and intangible objectives in relation to the following:

- Financial records, reports and related fiscal matters
- Operations, policies and procedures
- Performance standards

Conducts management analyses, feasibility studies, etc. as requested.

Evaluates existing and proposed systems and procedures to determine efficiency, effectiveness, risk, and compliance with sound accounting and management principles.

Analyzes and evaluates results of audits, reports findings and makes formal recommendations for a range of corrective actions.

Effectively communicates observations and recommendations through clearly written reports and correspondence.

Reviews findings and formal recommendations with appropriate supervisory staff and administrative officials of areas audited and assists, as appropriate, in implementing corrective action.

Follows up on audit recommendations to appraise and press for implementation of recommended changes.

Performs related duties as required.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements please apply to: <https://jobs.uchc.edu> and reference search code 2016-622. Cover letter, resume and references may be uploaded at the time you apply on-line.

**UCONN HEALTH  
16 MUNSON ROAD  
FARMINGTON, CT 06032**

*UCONN HEALTH is an affirmative action employer in addition to an EEO and M/F/V/PwD employer.*